

AGENDA

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: South Newton & Great Wishford Village Hall, South Newton,
Salisbury SP2 0PJ
Date: Wednesday 27 July 2016
Time: 6.30 pm

Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgehill and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunities and refreshments will be available from 6:00pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Tony Deane (Chairman)	Tisbury
Cllr Peter Edge	Wilton and Lower Wylve Valley
Cllr Jose Green	Fovant and Chalke Valley
Cllr George Jeans	Mere
Cllr Bridget Wayman (Vice Chairman)	Nadder and East Knoyle

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If you have any queries please contact Democratic Services using the contact details above.

Items to be considered	Time
<p>1 Welcome and Introductions</p>	6.30pm
<p>2 Apologies for Absence</p>	
<p>3 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4 Minutes (Pages 3 - 22)</p> <p>To confirm as a correct record and sign the minutes of the previous meeting held on Wednesday 25 May 2016.</p> <p>To note any matters arising from the minutes of the last meeting.</p>	
<p>5 Chairman's Announcements</p>	
<p>6 Current Consultations</p> <p>To note the information on current consultations, to take part and for further information, visit the consultation portal: http://www.wiltshire.gov.uk/council/consultations.htm</p>	
<p>7 South Western Ambulance Service NHS Foundation Trust</p> <p>Julia Doel from South Western Ambulance Service updating on the Trusts work with local communities around Responder and Defibrillator schemes.</p>	6.45pm
<p>8 Prospect Hospice</p> <p>An overview of services available to people within the local area.</p> <p><i>Presenter: Warren Finney, Head of Community Engagement – Prospect Hospice.</i></p>	7.10pm

9	<p>Partner and Community Updates (<i>Pages 23 - 32</i>)</p> <p>To receive any verbal updates from Partners and Community Groups present, and to note the following written updates attached to the agenda:</p> <ul style="list-style-type: none"> a) Police b) Wiltshire Council Items for Information c) Wilton Town Team minutes <p><i>Note: Speakers are reminded that they each have a 3 minutes slot, unless they have previously discussed alternative arrangements with the Community Area Manager.</i></p>	7.30pm
10	<p>Youth (<i>Pages 33 - 34</i>)</p> <p>To note the report from the Local Youth Network and consider the recommendation for funding as detailed in the report.</p> <ul style="list-style-type: none"> • The LYN recommends to the South West Wiltshire Area Board that Tisbury Gymnastics is awarded the full amount of £3,700 from the youth budget with the condition that if regular activities were stopped within two years of the funding being awarded the equipment would revert to the ownership of Wiltshire Council. 	7.40pm
11	<p>Community Engagement Update (<i>Pages 35 - 42</i>)</p> <p>An update from our Community Engagement Manager; Steve Harris, on work since the last meeting.</p>	7.45pm
12	<p>Nadder Centre (<i>Pages 43 - 46</i>)</p> <p>To receive an update on the progress of the Campus since the last meeting.</p> <p>A copy of the notes of the last Nadder Community Board meeting are attached for information.</p>	7.50pm
13	<p>My Wiltshire</p> <p>A demonstration on how to use the issue reporting aspect of the 'My Wiltshire' online application.</p> <p><i>Officer: Steve Harris, Community Engagement Manager</i></p>	8.00pm

14 **Area Board Funding** (Pages 47 - 54)

8.05pm

Finger Post Funding

To consider a bid for funding to this Area Board initiative, from:

- Sedgemoor and Semley

Community Area Grants

The Board members will consider 6 applications for funding from the Community Area Grants Scheme:

Applicant	Amount requested
Applicant: Our Time Project Project Title: OUR TIME IN THE COMMUNITY - SENSES View full application	£2500.00
Applicant: West Knoyle Parish Council Project Title: West Knoyle Play Area enhancements View full application	£1618.00
Applicant: Ebbesbourne Wake village Hall Management Committee Project Title: Create all weather games area car park in Ebbesbourne Wake View full application	£2898.20
Applicant: Mere pre-school and nursery Project Title: Mere pre-school and nursery improvements View full application	£2750.00
Applicant: Mere Literary Festival Committee Project Title: A History Of Mere Literary Festival View full application	£844.00
Applicant: Compton Chamberlayne Village Hall Project Title: Compton Chamberlayne Village Hall Flat Roof Repair View full application	£909.00

15 **Close**

8.30pm

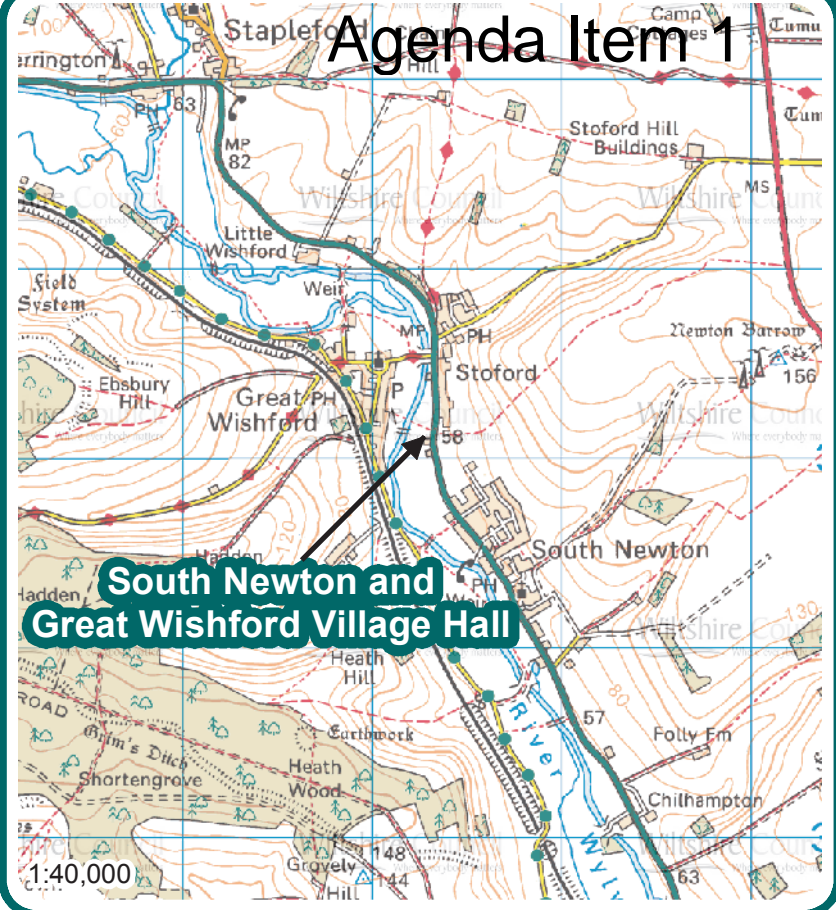
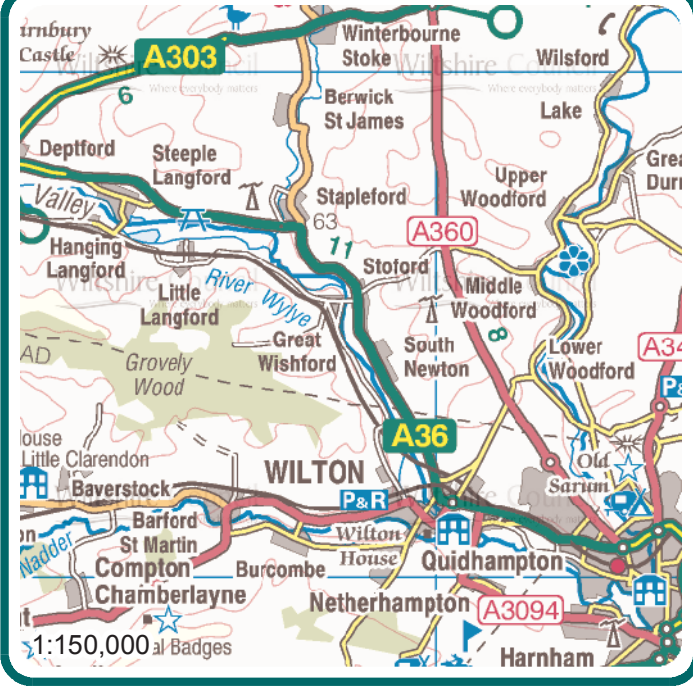
The next meeting of the Board is on Wednesday 5 October 2016 at the Nadder Centre, at 6.30pm

Future Meeting Dates 2015

Wednesday's at 6.30pm
(refreshments from 6.00pm)

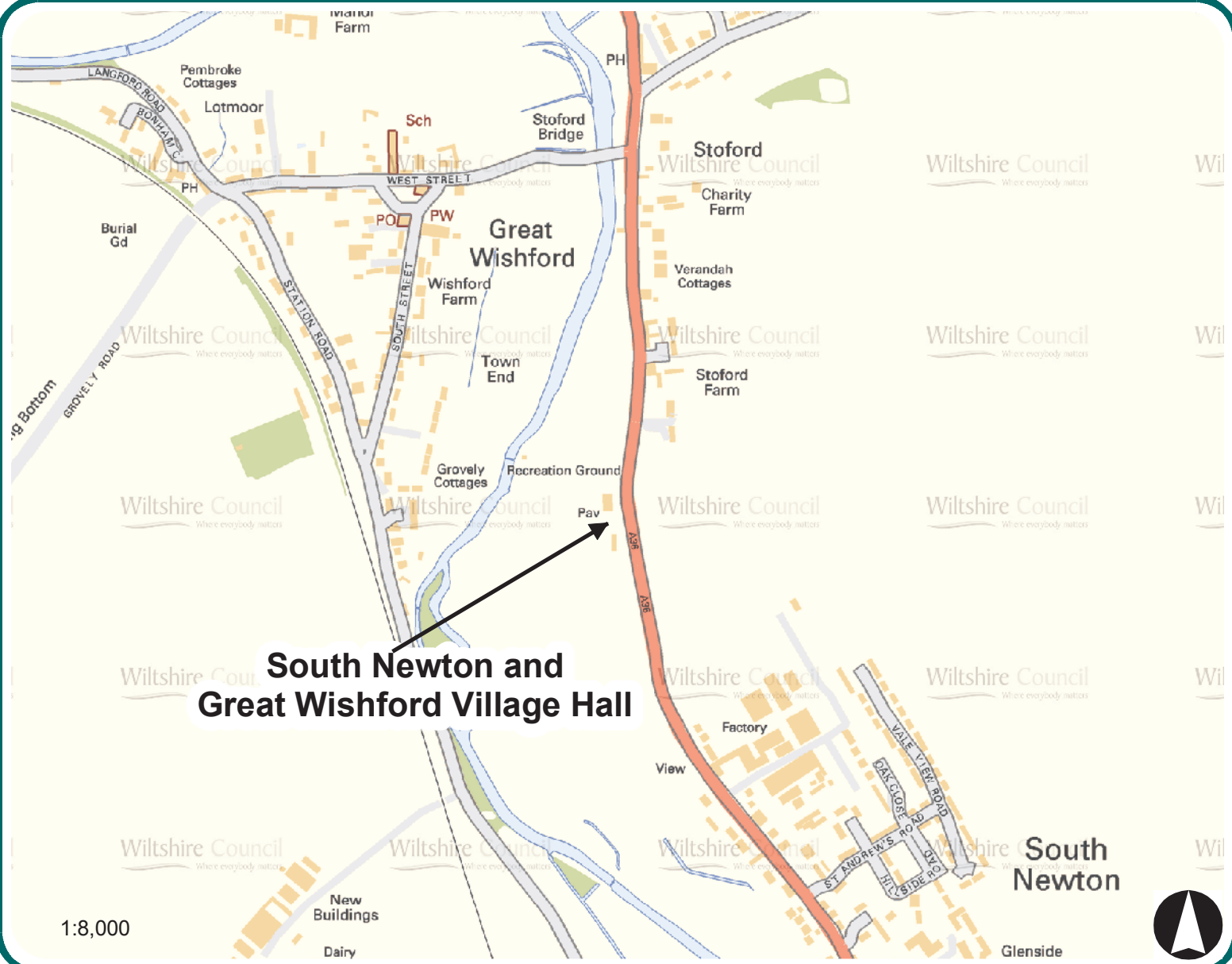
5 October 2016
7 December 2016

1 February 2017
22 March 2017



South Newton and Great Wishford Village Hall
South Newton
Salisbury
SP2 0PJ

Wiltshire Council
Where everybody matters



MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: The New Remembrance Hall, Charlton SP7 0PL
Date: 25 May 2016
Start Time: 6.30 pm
Finish Time: 9.38 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Tony Deane, Cllr Peter Edge, Cllr George Jeans and Cllr Bridget Wayman

Wiltshire Council Officers

Stephen Harris, Community Engagement Manager

Lisa Moore, Democratic Services Officer

Robin Townsend, Associate Director, Corporate Function, Procurement and Programme Office

Town and Parish Council representatives

Partners

Dorset & Wiltshire Fire and Rescue Service – Jason Moncrieff, District Commander for Warminster

Total in attendance: 46

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Election of a Chairman 2016/17</u></p> <p>Nominations for Chairman were sought.</p> <p><u>Decision</u> Councillor Tony Deane was elected as Chairman of the South West Wiltshire Area Board for 2016/17.</p> <p>Cllr Deane in the Chair.</p>
2	<p><u>Election of a Vice Chairman for 2016/17</u></p> <p>Nominations for Vice Chairman were sought.</p> <p><u>Decision</u> Councillor Bridget Wayman was elected as Vice Chairman of the South West Wiltshire Area Board for 2016/17.</p>
3	<p><u>Chairman's Announcements</u></p> <p>The Chairman gave the following updates:</p> <ul style="list-style-type: none"> • <u>Registering to vote</u> If not already registered to vote in the EU referendum people could do so by 7th June 2016. Leaflets were available for people to take away. Parishes were urged to promote this in their local communities. The referendum itself would take place on 23 June 2016. • The Ambulance Service had been invited to attend this meeting but were not available, so would be coming to the next Area Board. A paper update was circulated at the meeting. • The Area Board had received a letter of thanks from Charlton Village Hall for the grant they received at the last meeting, which had enabled them to carry out the works to the toilets at the hall. • A slide was shown detailing the various budgets available to the Board for 2016/17. Parishes were advised to apply for funding if they had a scheme in mind, the earlier in the financial year the better. - Question: What was the toilets budget of £1,000, for? Answer: This was available through the Area Board to fund one off improvements to encourage businesses, community groups, towns and parish councils to allow the public to use their toilets.

4	<p><u>Apologies for Absence</u></p> <p>Apologies were received from:</p> <ul style="list-style-type: none"> • Sandra Harry – Donhead St Andrew & Tisbury PC's
5	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
6	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Wednesday 23 March 2016, were agreed as a correct record and signed by the Chairman, subject to the following amendments:</p> <ul style="list-style-type: none"> • Cllr Green had given her apologies and was not in attendance as stated on the front cover. • The fire update stated that the cost of a co-responder call out was £25. For clarity, it was noted that this was the fee paid by the Ambulance Service to the Fire Service each time they were called out in a smaller vehicle, manned by two Fire Fighters. The true cost of this service amounted to more than £25 a time.
7	<p><u>Representatives to outside bodies</u></p> <p>The Board considered the list of representatives to Outside Bodies and the Terms of Reference of Working Groups as detailed in the papers attached to the agenda.</p> <p><u>Decision</u> The South West Wiltshire Area Board approved the list of Outside Bodies representatives and Terms of Reference for working groups.</p>
8	<p><u>Safer and Supportive Communities</u></p> <p>Tim Mason, Partnership Manager for the Wiltshire Community Safety Partnership spoke about the initiative to establish Safe Places across Wiltshire which helped to provide a safe environment for people who required some additional support when out and about in the community.</p> <p>Pilot schemes had been started in Salisbury and Devizes, with further rollout across the county now taking place. This simple scheme provides training for participating businesses and community spaces and issues a Safer Places window sticker, which when displayed lets people know that they can go in and get help if they are feeling unsure or scared.</p> <p>The Police and Crime Commissioner had provided funding for a new ICE card which was a credit card size information card, containing personal contact</p>

details, to be used in case of an emergency, when the holder felt confused or vulnerable.

The Dementia Action Alliance also had their own scheme with window stickers. Talks were underway to see if the two schemes could be joined up with one shared window sticker.

The Board discussed setting up a working group to work with parishes and towns to spread this initiative. Tim was available to come and work with that group to help them get started.

Questions and comments included:

- There were 200 people with dementia in Mere and Tisbury.
- Anne Marie ran a memory group, she felt that would be an ideal place to have the scheme.

Decision

Councillor Jose Green would be the Lead Councillor for the working group in South West Wiltshire.

Councillor Green added that she would lead on the setting up of the Group and to find a Older Persons Champion to take work forward. An update on progress would be brought back to the next meeting.

9

A review of 2015/16

Steve Harris, the Community Engagement Manager gave an overview of some of the outcomes of projects and funding during 2015/16.

- Several events had taken place including Emergency Planning, first aid courses and defibrillator training.
- Funding allocated over the year amounted to £58,476 of capital and £99,080 of revenue.
- With the agreement of the Local Youth Network, the Area Board commissioned Seeds4Success to deliver a 2 year open access youth programme across the area, costing £60,000.
- Other projects included the creation of a Barron and a banner for the Magna Carta celebrations, the Taste the Chase event, Community Litter Picking Scheme as part of the Clean for the Queen initiative, with 20 parishes received equipment and the Community Speed Indicator Device programme, where the Board paid for volunteer insurance.
- £15,000 had been invested in to Rights of Way improvements.
- A total spend of £33,113 was made by the Community Area Transport Group for local improvement schemes.
- The Nadder Centre Board, made up of volunteers had worked with the Board to steer the development of the Nadder Centre.
- Planning permission for two new build Council housing bungalows had

10	<p>been achieved in East Knoyle, with further sites being evaluated.</p> <p>The Barron and the banner could be borrowed for events by contacting Steve, and was kept in the Wilton Community Centre.</p> <p><u>Partner and Community Updates</u></p> <p>The Board noted the written updates attached to the agenda and those circulated at the meeting. Partners present gave the following verbal updates:</p> <p><u>Dorset and Wiltshire Fire Service</u> Jason Moncrieff; District Commander for Warminster introduced himself and circulated a written update at the meeting; a copy is attached to these minutes.</p> <p><u>Ambulance Service</u> Following the Boards request for information, a written update had been provided and circulated at the meeting.</p> <p><u>Carers Support Wiltshire</u> Vince Danaher drew attention to the ‘Carers in Wiltshire: Joint Strategy 2016 – 2020’ information item circulated at the meeting.</p> <p>Wiltshire Council and NHS Wiltshire Clinical Commissioning Group, in consultation with their other strategic partners (especially Carer Support Wiltshire, Wiltshire Parent Carer Council and Spurgeons) and over 50 carers had developed a new strategy for carers. The draft document was now available for the public to view and comment on before being finalised. webpage: http://consult.wiltshire.gov.uk/portal</p> <p><u>Age UK – Salisbury District</u> Sue Wight was in attendance to contribute to the discussions on Health & Wellbeing.</p>
11	<p><u>Youth Update and Funding</u></p> <p><u>Youth</u> The Board was asked to consider a bid for £3,000 towards a National Citizens Service (NCS) scheme, which would give year 11 and year 12 pupils the opportunity to take part in two residential projects to tackle local needs.</p> <p><u>Decision</u> The South West Wiltshire Area Board allocated £3,000 of youth funding to the National Citizen Scheme project for 2016/17.</p> <p>The Board gave thanks to Jaki Farrell for her hard work and enthusiasm with the young people. Praise from parish councils for the efforts of the young people on the footpath clearance works was also noted.</p>

12	<p><u>Health and Wellbeing Champion</u></p> <p>The Good Neighbour Scheme project had now ended. Each Area Board had been allocated £6,700 to support activities for Older People. Councillor Green would lead on this for 2016/17.</p> <p>Anyone interested in taking part in this initiative was urged to contact Cllr Green or Steve Harris. It was felt that setting up three separate groups would be too time heavy, and that it would be more productive to get started as soon as possible.</p> <p>Questions and comments included:</p> <ul style="list-style-type: none"> • The Age UK touring advice bus was not due to visit the South West Wiltshire (SWW) community area this year, why was that? <u>Answer:</u> The Advice Bus was set to start its tour in July, the route had already been planned. Sue Wight agreed to find out whether this could be tweaked to include one of the community areas within the SWW. • What work did Age UK do to enhance the level of funding available to the Board? <u>Answer:</u> We are not available to enhance the service. • Jaki Farrell noted that SWW lost out in funding for younger people as the division was calculated using the population figures. The population figures for older people were much higher, so SWW should not lose out there as well. • Area Boards were asked to do more for older people but with less money, this was not possible. The funding formula needed to be changed. • Ex Good Neighbour; Val O’Keefe was still in a position to advise older people in her capacity as assistant at a day centre in Wilton, improving availability of advice and help in rural areas would be beneficial. <p>The Board considered the Commissioning agreement attached to the agenda.</p> <p><u>Decision</u> The South West Wiltshire Area Board adopted the Commissioning Agreement for Health and Wellbeing Champion as attached to the agenda.</p>
13	<p><u>The Nadder Centre Update</u></p> <p>The Board noted the minutes of the last meeting held on Monday 25 April. Councillor Tony Deane noted that the Centre would be an asset to the whole of South West Wiltshire, but mainly to Tisbury. The Nadder Board was working on a scheme to promote the Centre locally.</p> <p>A programme would be drawn up for people interested in having a tour of the site. The official opening was planned for mid 2017, with initial occupancy from July 2016.</p>

14	<p>A number of positions had been advertised on the Wiltshire Council Careers website.</p> <p><u>Child Poverty</u></p> <p>The Board received an update following the workshop held on 11 May 2016. There were 100 young people within the Mere Community Area which fell in to the category of being deprived. The workshop had produced a set of actions which could be taken forward, these were:</p> <ol style="list-style-type: none"> 1. <u>Provision of activities:</u> To provide non-competitive/non-club based social physical activity with no charge e.g. outdoor gyms, social sports sessions To provide activities for children/young people that go across the whole area. 2. <u>Engagement:</u> To engage Parish Councils – dedicated lead person per parish? To encourage parents to make use of services and opportunities; grants, support groups etc. To encourage outreach services rather than expecting people to come into centres (e.g. SureStart). Clarify the role of health visitors. 3. <u>Communication:</u> To publicise local services available (e.g. Homestart) and not just online. To challenge stigma and raise awareness of benefits available to local people. Promote and encourage affordable homes. 4. <u>Information gathering:</u> Look into where do year 6/7 children go onto school (no state secondary schools in the area). Also post 16? Form a list of charities etc. that make funds available to local groups/families/individuals. Where were volunteers most needed? <p>Questions and comments included:</p> <ul style="list-style-type: none"> • Parish councils could not pick this work up, it would need to be driven by the schools. Answer: An audit of the 160 schools across Wiltshire had indicated that there had been a falling in governance. The Board urged parish councils to try and get one parish councillor each on their local School Governors Board.
15	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>The Chairman of the group; Councillor Tony Deane, gave an update following the last CATG meeting held on 18 May 2016. A copy of the notes and</p>

recommendations for funding arising from that meeting were circulated at the meeting.

Decision

The South West Wiltshire Area Board approved the following CATG recommendations for funding for 2016/17.

1. Return £3,763 allocated for salt spreaders to the main funding pot.
2. Submit substantive scheme bid for New Road, Zeals (30mph speed limit) with £10,000 CATG contribution. Total scheme cost = approx £55,000.
3. Submit substantive scheme bid for A30 Brook Hill (Vehicle Activation Signs) with £10,000 CATG contribution. Total scheme cost = £60,000.

16

Area Board Funding

Community Area Grants

The Board considered three applications for funding from the Community Area Grant Scheme for 2016/17, as detailed in the report attached to the agenda.

Decision

Chalke Valley Sports Centre was awarded £1,647 towards the hall floor refurbishments.

Reason

The application met the Community Area Grant Criteria for 2016/17.

Decision

Wilton & District Business Chamber was awarded £3,750 towards the admin support for the Chambers, with the condition:

1. Wilton Town Council is approached and requested to contribute the remaining £250.

Reason

The application met the Community Area Grant Criteria for 2016/17, however the Board noted that the Business Chambers had been awarded other amounts of funding in the past with the aim of become self funding. The Board noted that it would not be in support of seeing further applications from the applicant in the future.

Decision

The application from Dinton Village Hall for £1080 to purchase a Defibrillator was awarded £50 as seed money.

Reason

The Board felt that Community Money was better spent on supplying community first aid courses than buying defibrillators. It was also noted that several other parishes had raised the money themselves to purchase defibrillators.

17	<p><u>Finger post</u> The Board considered two bids to the Fingerpost funding scheme for 2016/17, as detailed in the agenda.</p> <p><u>Decision</u> The South West Wiltshire Area Board allocated funding to the following finger post schemes for 2016/17:</p> <ul style="list-style-type: none"> • Teffont (£400) • West Tisbury x 2 (£800) NB West Tisbury has previously received £400 for another finger post <p><u>Delegated Decisions</u> The Board was asked to ratify funding awarded by the Community Engagement Manager, out of the meeting under delegated powers, as detailed in the agenda.</p> <p><u>Decision</u> The South West Wiltshire Area Board approved the funding decisions of the Community Engagement Manager, under delegated powers for the following:</p> <ul style="list-style-type: none"> • Youth and Community Transport project - £14,835 • Events for the Queen - £1,500 <p><u>Close</u> The Chairman thanked everyone for coming and closed the meeting.</p> <p>The next meeting of the South west Wiltshire Area Board will be held on Wednesday 27 July 2016, 6.30pm at South Newton and Great Wishford Village Hall.</p> <p style="text-align: center;"><u>Attachments: Handouts</u></p>
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SWW Area Board Report, May 25th 2016

The combination is now complete and Dorset and Wiltshire Fire and Rescue Service now officially exists.

There is still a lot of work to be done to align systems and processes but you should not have noticed any change in response - apart from the different logos on the fire engines.

There have been a number of thatch fires recently with the cold snap that came back to bite us. These types of fire can be particularly devastating to the property owners if the fire takes hold as unless swift action to either stop the fire or save the house contents is made, they can lose everything. There is specific safety advice on our new website for thatch owners - <http://www.dwfire.org.uk/safety/thatched-properties/>

Fire Calls for Wilton Mere & Tisbury Fire station;

I am unable to give the number of turnout times met by the appliances as this information is not yet available. The standards are 5 minutes for On-Call.

For future meetings it is my intention to give;

- Percentage of turnout times met
- Percentage of attendance times met
- Number and type of incidents
- Causes of incidents identifying underlying trends
- Actions to reduce incidents

I would also ask what you would require as reasonable information for future board meetings. It would not be appropriate to supply specific incident details, but information towards, for example local priorities.

March

Category	Wilton	Tisbury	Mere
False Alarm	0	1	0
Fire	3	1	1
Other	5	1	10
Special Service	3	3	1
Total	11	6	12

April

Category	Wilton	Tisbury	Mere
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False Alarm	2	3	2
Fire	2	3	2
Other	6	1	11
Special Service	3	2	
Total	13	9	15

Some of these calls will be duplicate due to appliances attending a call together.

Availability of RDS appliances;

Quarter	Appliance	Day (06:00 - 18:00)	Night (18:00 - 06:00)	Total
% Available	KT32P1	98.67%	99.54%	99.11%
% Available	KT33P1	47.23%	97.46%	72.34%
% Available	KT34P1	84.87%	98.56%	91.71%

The “Difficult Hours” for On-Call cover tends to be 0700 to 1800hrs weekdays, and weekends from 1800hrs Friday until 1800 hours Sunday. For Tisbury daytime availability is difficult due to staff working or on shift work, and therefore not on call. It may be also due to employers not allowing staff to respond from work due to a financial penalty or drop in output.

Working with the Station Commander I will be starting a proactive recruitment campaign to recruit more staff. Vacancies are currently advertised on the new service website at <http://www.dwfire.org.uk/> however a more focussed local effort will be made.

This will include a radio campaign through Spire FM and active targeting of employers to release staff. I would encourage you all to promote this through whatever contacts you have as a benefit to the employee and their company.

Community Contact Work

The station continues to attend events and schools to give input, advice and education.

<http://www.dwfire.org.uk/education/youth-engagement-programmes/salamander/>

Full figures should be available for all station activities at the next board meeting once the new reporting software is completed.

A Safe and Well visit is available and is **FREE** and normally last about one hour covering topics such as:



- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support you may need if necessary

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.

Jason Moncrieff

District Commander Warminster, Mere & Tisbury

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Tel: 01722 691249 | Mobile: 07774 413935

Louis Minchella

District Commander Salisbury & Wilton

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South West Wiltshire Area Board Meeting

25 May 2016

Title:	Performance and community response report
Main aim:	To update South West Wiltshire Area Board members on activity and performance within South Western Ambulance Service NHS Foundation Trust and Wiltshire
Recommendations:	To note the contents of the report

1. Definitions

- 1.1 The Red1 category refers to those patients who are suffering an immediately life-threatening emergency; cardiac arrest, respiratory arrest, choking. The standard for these calls is to arrive on scene within eight minutes, 75% of the time.
- 1.2 The Red2 category refers to those patients who are suffering a potentially life-threatening emergency; heart attack, severe breathing problems, serious bleeding. The standard for these calls is to arrive on scene within eight minutes, 75% of the time.
- 1.3 The Red19T standard requires the attendance of a vehicle that is suitable to convey the patient, to arrive on scene within 19 minutes, 95% of the time.

2. Trust performance

- 2.1 In 2015-16 (1 April 2015 – 31 March 2016), the Trust was been required to manage 18,423 Red1 incidents across and 314,056 Red2 calls across the south west. Combined, this is an increase of almost 3% on the previous year.
- 2.2 For 2015-16, the Trust responded to 73.7% of Red1 calls within eight minutes and was one of the top performing ambulance trusts (third of the 11 English ambulance trusts), with only one trust managing to meet the 75% target. Red2 (63.6%, target 78%) and Red19 (89.4%, target 95%) performance fell short of the required level but this is largely connected with the national trial the Trust was taking part in, dispatch on disposition - where a call was not immediately life-threatening, call-handlers were given extra assessment time, making sure patients got the right care, in the right place, at the right time, first time. This enabled the Trust to provide a more appropriate response and therefore better patient care. More patients have been given advice over the telephone – hear and treat – without the need for an ambulance response.



- 2.3 The Trust is one the best performing English ambulance trust for 999 calls resolved over the telephone. In 2015-16, 11.4% of calls were resolved over the telephone, with the national average being 10.2%.
- 2.4 The Trust continues to be the best performing English ambulance trust for the percentage of patients cared for through alternative healthcare pathways – avoiding unnecessary admissions to hospital emergency departments. In 2015-16, 52.4% of patients were not transported to an emergency department – the national average being 37.9%.
- 2.5 The Trust continues to closely monitor the number of handover delays and the associated time lost. Winter pressures had a huge impact on hospitals and subsequently the emergency departments.

3. Performance in Wiltshire

- 3.1 In 2015-16, the Trust was been required to manage 2,566 Red1 incidents across Wiltshire and 45,023 Red2 calls. Combined, this is an increase of almost 8% on the previous year.
- 3.2 For 2015, the Trust responded to 69.60% of the Red1 calls within eight minutes and 63.43% of Red2 incidents within eight minutes.
- 3.3 Red19 performance for 2015-16 was 89.09%.
- 3.4 Again, both the Red2 and Red19 performance were impacted by the Dispatch on Disposition trial.
- 3.5 Whilst we continue to see improvements in our performance across the south west, we are still finding it a challenge to meet response times in our more rural areas, especially parts of Wiltshire. Low number of calls the wide geographical spread of incidents in rural areas means that journey times can exceed the eight minute target. A call to a patient in a rural part of Wiltshire can result in a two-hour round trip. It is also important to note that an ambulance resource remains on scene for an average of two hours, thus temporarily reducing the resources available on the road during the time a patient is being treated. This is why co-responders (fire service) and community responders play such crucial roles in the delivery of timely life-saving interventions in our most rural areas – please see points 4, 5 and 6.

4. Community responders and defibrillators

- 4.1 Community first responders (CFRs) are volunteer members of the public who are recruited, carefully vetted and then trained to respond to local emergencies within their communities. There are at least four recruitment opportunities every year in Wiltshire run by the Trust's Responder Department. CFRs can be recruited either by the Trust through NHS Jobs or by St John Ambulance through their own recruitment process.



Since the start of 2015, the Trust has recruited around 60 new CFRs in Wiltshire, approximately 30 are still in the training phase.

- 4.2 The Trust is targeting a number of semi-urban and rural communities in our recruitment, which is focused on areas in and around Pewsey, Westbury, Calne, Amesbury, Warminster, Malmesbury, Tidworth and Melksham.
- 4.3 The number of volunteers attached to each group or call sign varies, from single responders to seven individuals. All CFRs are aligned to a responder liaison officer (RLO). RLOs are local Trust paramedics who support CFRs in their spare time and also run monthly training evenings (they do get paid for these evening events). There are five RLOs in Wiltshire, three based in the south of the county.
- 4.4 The move to a single CAD (computer aided dispatch – the computer system used to log emergency calls and dispatch resources within our control rooms) across the Trust in February 2016 has enabled greater resilience around activation and monitoring from all control rooms in the Trust. This has necessitated upgrading the Tetra Messenger devices so that they are fully compatible with the new CAD.
- 4.5 With reporting tools on activity profiles, the Trust is able to review each group and work towards matching availability to activity levels. This ensures CFRs are available where and when they are needed most.
- 4.6 The Trust has an existing partnership with the Dorset and Wiltshire Fire and Rescue Service (DWFRS) which provides us with seven co-responder fire stations. These stations include Mere, Tisbury, Bradford-upon-Avon and Ludgershall in the southern half of the county.

5. Defibrillators

The total number of defibrillators available within Wiltshire communities, registered with the Trust are:

Static sites: 123

Community public access defibrillators (cPADs): 196

6. Highlights

- 6.1 The Trust has been concerned about the appropriateness of the referrals from NHS 111 in the north division of SWASFT (Bristol, North Somerset, South Gloucestershire, Wiltshire, Gloucestershire and Bath). Issues are identified through feedback from ambulance crews and patient outcomes – this is then passed to the NHS 111 provider for those areas.
- 6.2 The Trust is now fully engaged with the Wiltshire Area Boards and the Council's community engagement managers.



- 6.3 Working with St John Care Homes across Wiltshire to install nineteen cPAD facilities, many in rural locations.
- 6.4 Continually seeking more defibrillators that we are unaware of through our accreditation scheme.
- 6.5 Working with a number of Parish Councils where they have funded and located community defibrillators. This has also given Parish Councils the opportunity to update their community emergency plans.
- 6.6 New SWASFT Assistant Community Responder Officer (ACRO) has started and is developing new static and cPAD sites in north Wiltshire.
- 6.7 There will be a further three Trust CFR recruitment campaigns in 2016-17 via NHS Jobs.
- 6.8 Development with St John Ambulance for them to provide a sustainable infrastructure of support to responders and the appointment of their new regional CFR lead based in Bristol.
- 6.9 Supporting many organisations that are purchasing their own defibrillators and ensuring they are accredited.

WC Information

Subject:	Your Care Your Support Wiltshire
Officer Contact Details:	Dr. Sara Nelson Information and Communications Manager Healthwatch Wiltshire sara.nelson@healthwatchwiltshire.co.uk Olly Spence Wiltshire Council olly.spence@wiltshire.gov.uk
Weblink:	http://www.yourcareyoursupportwiltshire.org.uk/home/

Healthwatch Wiltshire is working in partnership with Wiltshire Council to manage and develop *Your Care Your Support Wiltshire*, the new health and social care information website for the county.

The website contains:-

- Information about different topics such as, dementia, keeping well and paying for care as well as explanations of an overview of how the NHS and social care work in Wiltshire.
- A service directory that provides details of local organisations, clubs, societies, GPs, dentists and care homes.

Your Care Your Support Wiltshire's First Birthday

The site launched on April 1st 2015 and so has now been up and running for a year. In this year, it has been viewed 164,669 times and has been visited by 20,669 users. Of those who visited, 67% were new to the site whilst approximately 33% were return users. The most popular pages on the site were:

1. Paying for Care
2. How do I get care and support in Wiltshire?
3. Living with a disability/learning disability

Future plans and how you can help.

Future plans include adding more detailed, localised information on end of life care and mental health services, updating and building on existing information and adding more videos and easy read pages. In addition we will continue to engage with local communities to ensure that the service directory contains all the information they need to access services and groups in their area.

Healthwatch Wiltshire will continue to involve local people in the development of the site so that we can make sure that it meets their needs. We would like to hear your views on the site. You can tell us about groups and clubs in your community or

WC Information

suggest topics that we can add to the site. This site is for Wiltshire people – make your voice heard!



South West Wiltshire Community Area Board

Wednesday 27th July 2016

Out with the old...

I'm sure you will be sad to hear that Dave Minty has moved on to new pastures and wish him well on his temporary promotion to Superintendent at HQ. Many years ago, I tutored a fresh faced young PC Dave Minty on the streets of Trowbridge and take pride in watching his development. However, his promotion provides me with an opportunity to introduce myself as the new Sector Head for the Salisbury Area.

I come to you with 22 years of Policing experience and although do recall a spell as Custody Sergeant at the old Police Station on Wilton Road, most of my experience has been based in the West Wiltshire area. Other highlights of my career have been as a Detective Sergeant within the Public Protection arena (Domestic Abuse & Safeguarding Adults) and as the Force Crime and Incident Registrar, creating links between the Home Office and Wiltshire Police on recording of crime and incident statistics and a recent spell responsible for Volume Crime Investigations, although the majority of my time has been spent as a uniformed frontline Police Officer.

Community Policing Teams were introduced as a pilot area in Trowbridge and Warminster and I was fortunate enough to gain first-hand experience working as the Sector Deputy last year. This model will change the way service is delivered to you from the Police. Change is often treated with skepticism and mistrust; however, I can honestly say that in my opinion the positives far outweigh the negatives. The Chief Constable and PCC have announced that this model will be adopted by the entire Wiltshire Police as the new operating model, creating a 'One Team' approach – the 'One Team' being Wiltshire Police. This model will be adopted by the Salisbury area later this year.

So what is changing?

The old Hub Model was based on Officers working in 'silos' to address their area of responsibility. This introduced many different steps and individuals working along a production line as crimes and incidents were reported to the point of justice being delivered at the other end. This created a position whereby an officer attended, investigated, wrote a report and handed it to the next person. They read the report, continued the investigation and interviewed the suspect and then either submitted a file or returned the investigation for further enquiries. Eventually, the case would reach conclusion where the case might fail

because there was a lack of evidence. Who takes ownership and learns when there are so many people involved in their area of responsibility? The chances of the information filtering back to the initial officer are small and will they recognise that it was their initial action that started the investigation on the wrong foot? With departments focused on their own specialist role and the communication between departments breaking down it is clear that nobody ever takes ownership.

The Community Policing Team Model brings staff to work together. We no longer have Response Officers to attend; Neighbourhood Policing Officers to consider the community impact and longer term issues; Local Crime Investigators to interview and build a file, supported by CID officers for the more serious investigations. All of these officers will work together as a team under one Sergeant taking ownership of investigations from the beginning to the end. They will not be passing the investigation to different departments; they will do it themselves.

There will be reskilling of officers, who will have to take personal responsibility for their work, but they will be supported by a blend of experience and skills working alongside them as a team to achieve this goal.

Officers will also be encouraged to prioritise their work based on risk, utilising the Control Strategy, which identifies the threats and risks to our communities. You will hear more of this in future reports.

This is a very simple pen picture of how Community Policing changes our approach. I intend to provide a more detailed review in time for the next Area Board. However, even with sight of what is changing in the future, we must not lose sight of the present. I still have a responsibility to provide effective Neighbourhood Policing to our local communities.

Visible Policing for Now and the Future

My priorities are simple and do not change regardless of which model we work to: I will provide a visible team within the community and respond to the needs of that community utilising all of the available technology to support the right person going to the right job. They will be encouraged to not only use the cars, but to engage in foot and cycle patrols and really get to appreciate the benefits of partnership working and visibility.

I am excited by the challenges ahead and look forward to introducing the new Policing Team model to the Salisbury Sector, delivering Community Policing in line with the Control Strategy under a One Team approach to the local Community. I hope to do all this with your support.

Pete Sparrow

Salisbury Sector Inspector

Wiltshire Council Update

Subject:	Wiltshire Online Programme – Extension of the Basic Broadband Commitment Scheme
Weblink:	http://www.wiltshireonline.org

What is the Basic Broadband Commitment scheme?

This scheme has been designed to provide support to the homes and businesses that are unable to receive broadband speeds in excess of 2 megabits per second (Mbps) and who will not be benefitting from the superfast broadband rollout. The scheme was previously referred to as the Universal Service Commitment (USC).

Who is eligible for the scheme?

Residents who are unable to receive a service of more than 2Mbps and who are not benefitting from the Wiltshire Online superfast broadband rollout programme are eligible to apply to the scheme.

Why is there a subsidy available?

The subsidy is to provide support for premises which do not have access to broadband speeds of more than 2Mbps at an affordable price; 2Mbps is the minimum speed required to undertake routine activities over the internet. The basic requirement is that premises should not have to pay more than £400 over a 12 month period to access a basic broadband service; this cost represents the monthly charges, installation, hardware and activation costs. The subsidy scheme helps make basic broadband affordable by contributing towards the cost of the equipment and installation.

How does the scheme work?

Eligible residents are provided with a subsidy code which allows residents to gain access to a subsidised broadband connection, with all of the capital costs and at least part of the installation cost paid for. Residents are able to choose from a number of retail service providers and from a variety of packages to suit their budget and needs.

How has the scheme altered?

The scheme was originally launched in December 2015 in line with our contractual commitment to provide a basic broadband service via a satellite solution. However, Wiltshire Council has been working closely with BDUK since the launch of the scheme and we are pleased to advise that it has now been extended to include alternative technologies. For a list of current suppliers operating in Wiltshire please see Annexe 1.

Opening up the scheme to alternative technologies should see Wiltshire's residents being able to access a wider range of suppliers.

Does the scheme work the same for wireless technologies as with satellite providers?

Yes, the subsidy code can be used in exactly the same way with a wireless provider; the subsidy is used to fund the installation and equipment costs the same as with a satellite solution.

The one difference with the wireless technology is that it can be designed to serve multiple premises and could lend itself to a community based solution.

Wiltshire Council Update

How do residents apply for the scheme?

Information about the scheme, including a list of participating providers and an online application form, can be found on the Basic Broadband Commitment pages on the Wiltshire Online website: www.wiltshireonline.org

Who do I contact if I have any queries about the scheme?

The Wiltshire Online website (www.wiltshireonline.org) is intended to be the first port of call for information. However, for specific queries, there is a dedicated email address which is broadband@wiltshire.gov.uk

Annexe 1

The following is a list of providers who are currently participating in the Basic Broadband Commitment scheme in Wiltshire:

Wireless Providers:

Wessex Internet - <https://www.wessexinternet.com/>

Satellite Providers:

Avonline - www.avonlinebroadband.com/

Bentley Walker - <http://toowayinfo.bentleywalker.com/bduk/>

Broadband Wherever - www.broadbandwherever.net/home

Corsat - www.corsat.co.uk/bduk/

Digiweb - www.digiweb.com/satellite/

Europasat - www.europasat.com/

ibub Communications - <http://www.ibub.co.uk/satellitescheme/>

Not Spot Broadband - <http://notspotbroadband.com/grant-schemes/>

Prime Satellite Broadband - <http://www.primesatellitebroadband.com/>

Primetech - www.primetech-bduk.co.uk

Rural Broadband - www.ruralbroadband.co.uk/

Satellite Internet - www.satelliteinternet.co.uk/

**Minutes of the Town Team meeting held on 21st April at 7.30pm in the
Wilton Town Council Chamber**

Present: Wilts Cllr Pete Edge (Chairman), **Andy Kinsey** (Wilton & District Business Chamber) **Cllr Phil Mathews** (Mayor of Wilton), **David Parker** (Editor, Valley News), **Catherine Purves** (Town Clerk), **Johnathan Greening** (Minister Baptist church), **Neil Prigent** (Jas Hair), **Steve Harris** (South West Wilts Community Engagement Manager), **Mark Pountain** (Chairman Wilton CLT)

1. **Chairman's welcome & apologies** - the Chairman welcomed all to the meeting. Apologies were received and noted from **Sue Harper** (Our Wilton), **Gary Nunn** (Community Events) **Jane Paessler-Whatley** (Wilton Carnival), **Revd Mark Wood** (St Mary & St Nicholas Church), **David Corp** (Wilton Shopping Village)
2. **Approval of the minutes of the previous meeting** – these were approved without amendment.
3. **Matters arising**
 - a. *Wilton Market* – a new stall had replaced the ironmongers, and Wiltshire Council was actively trying to attract a further stallholder to occupy an available pitch.
 - b. *CCTV* – Cllr Edge had spoken to Steve Godwin of the Salisbury BID, and it was hoped that once the asset transfers had taken place, progress would be made with the CCTV issue. It was likely that the charges to the Town council would not be as great as first thought.
 - c. *A36/A30 Wilton Roundabout* – there was no further news.
4. **Updates concerning ongoing issues:**
 - i. *Wilton & District Community Bus Working Group* – David Parker had been in touch with the Community Transport Group, based in Churchfields, Salisbury, and reassured them that there was no intention to compete with the organisation. The Bus Working Group will meet the CTG in due course. From the responses received to the initial canvassing exercise, it was clear that the majority were in favour of progressing this scheme, and David Parker will also contact the Tisbus Group again for further guidance. Andy Kinsey advised that the WildBus scheme could initially hire the 17 seater Scout mini bus for a donation of around £16.00 per hire. It was noted that the bus not have disabled access.
 - ii. *Cycle Wilts event* – Stephen Harris confirmed that the Cycle Wiltshire Grand Prix (8th May) would take place, but that the sportive event on Saturday 7th May had been postponed to Sunday 2nd October, to coincide with the proposed opening of the five Rivers Community Hub. Those present expressed their disappointment at the low key arrangements as far as Wilton was concerned, and the sporadic communications that had been received about the event. It was noted that Wiltshire Council's next Legacy Meeting would take place on 26th April.
 - iii. *The Heritage Plan and its initiatives –Tourist Information Centre/Town Museum* – Wilton Town Council were in contact with Salisbury City Council about this.
 - iv. *Town Trail* –David von Zeffman has been invited to attend the May meeting to show the Group the proposed artwork for the map lecterns and town trail leaflets. Those present thought there should be three map lecterns in total, one sited at the shopping Village, one in the Market Place, and one in South Street car park. The three finger posts will be ordered at the same time, and the Town Council is presently requesting Wiltshire Council Highways' agreement to the siting of the lecterns in the Market Place. A map will be available at the next meeting showing the chosen sites.

- v. *Wilton Parkway Railway Station* – TransWilts held its AGM and forum in Salisbury on 16th April, and it was clear that all those present were very supportive of this project. TransWilts have applied for a grant of £60k to undertake the feasibility study, but needs an additional £15k to allow the matter to proceed. It had been hoped that funds would be available from the 106 monies allocated to the Salisbury Transportation Strategy, but it seems this is not the case. Cllr Matthews is to have a meeting with Wilton Estate on other issues, and will suggest that the Estate might consider making a contribution. It was noted that Wilton Town Council has become a Friend of TransWilts

5. Brief updates from member bodies

- i. *Community Events* – Gary Nunn had submitted report in his absence. The arrangements QBD celebrations were on course, the concert acts were coming together, and an application had been made for a community grant from the Area Board.
- ii. *Business Chamber* – David Parker, in his capacity as Chairman of the Chamber, advised that arrangements for this year's Wilton Event were progressing well, and they were looking for someone to open it formally on 17th September. Neil Prigent advised that the Fifth Anniversary celebrations would take place at Bird & Carter from 8.00am. He had been progressing the business engagement plans with Our Wilton, to ensure that membership of the Chamber is included in the rental agreements for the business units. He is also starting to engage with the businesses outside Wilton town.
- iii. *Baptist Church* – Minister Johnathan Greening advised that the event celebrate its 35th anniversary in April had been well attended and very successful. He raised concerns about the flagpole, and there was some discussion concerning its ownership and responsibility for maintenance. The Baptist Church will progress matters.
- iv. *Stephen Harris (SWWABCEN)* – Stephen Harris advised that the "Taste the Chase" event at the Larmer Tree had been very successful with a good turnout from both businesses and public alike. The Area Board has earmarked £500 for each Community Area for the Queens' Birthday Celebrations. The Nadder Centre in Tisbury was nearing completion in early July. The services/users/organisations will move in, and the Centre should be fully operational in September. Wiltshire Council had launched its "Road to Rio" initiative to coincide with the Olympics, whereby individuals/groups/organisations/communities could set themselves physical challenges to improve their overall health.
- v. *Town Council* – Cllr Matthews advised that the Town Council's was looking into the provision of defibrillators in the Town, and having approached Wilton Estate for a contribution, he had discovered that there were already six defibs in the Town. Cllr edge thought that a further two were needed, one in the Community Centre, and one by the Fire Station. It was thought the fire engines themselves already carried such equipment. The Town council would also be holding an Extraordinary meeting of the Council to discuss the felt Factory site plans on Tuesday 10th May at 8.00pm in the Community Centre. It will be preceded by a public meeting at 6.30pm in the same venue.
- vi. *Wilton Carnival* – Jane Paessler-Whatley had submitted a report in her absence. arrangements were progressing, but that more volunteers were needed on the day, particularly for someone to run the car boot sale.
- vii. *Wilton Community Land Trust* – Mark Pountain advised that a Board meeting would be held the following week with representatives from the Our Wilton CIC, when the funding arrangements for the CLT would be discussed, and the priorities identified to help local projects. He had noted a genuine willingness of all parties to co-operate and progress matters.

6. Any Other Business –

- a. *Road sweeper* – Cllr Edge raised the issue about road sweeping in Wilton, as he was aware of someone who might be able to provide this service. However, after some discussion, it was thought that the Salisbury BID or the Town Council may be able to provide this service in the future.

The meeting ended at 9.00pm.

The next meeting will be on Thursday 19th May 2016 at 7.30pm in the Council Chamber.

**Agenda for the Town Team Meeting to be held on Thursday 16th June
May 2016, at 7.30pm, in Wilton Town Council Chamber.**

**Please note – David von Zeffman will be present to update the meeting
about the artwork for the Town Trail.**

1. To elect a Chairman.
2. Chairman's welcome and apologies
3. Approval of the minutes of the previous meeting held in April.
4. Any matters arising not covered elsewhere on the agenda
5. Updates on:
 - i. The Wilton & District community bus service working group
 - ii. The Heritage Plan and its initiatives – Tourist Information Centre/Town Museum
 - iii. Town Trail
 - iv. Wilton Parkway rail station – Trans Wilts Forum
6. Brief updates from member bodies.
7. To discuss whether the meetings should now be held bi-monthly ie January/March/May/July/September/November
8. A.O.B
9. Date of next meeting: to be confirmed.

Local Youth Network Management Group Record

Area	South West Wiltshire LYN				
Date	14/07/16	Times	7.15-9pm	Venue	Wilton Youth Development Centre
Present	Emily, Jamie, Georgia Jon, Bridget, Sandra, Steve				
Apologies	Mark				
Agenda Items					
1	Welcome and Apologies				
2	Update on Wiltshire Council re-structure				
3	Delivery of LYN support in Southern area				
4	Funding for 2016/17				
5	Youth project applications / procuring services				
6	Date/location of next meeting				
7	AOB				
Decisions					
1					
2					
3	Jon suggested WCFVS Forum is a good resource to assist local groups with safeguarding.				
4	LYN agreed need to be pro-active in order to spend budget.				
5	Poppy gave presentation on behalf of Tisbury Gymnastics. LYN completed scoring sheet. Possible options for procurement of youth activities discussed, ideas included: <ul style="list-style-type: none"> - Food hygiene qualification. - Any kind of accreditation good. - First Aid qualification. Over 16/under 16 versions. - Practical training / bursary for training young people. - Youth support workers being employed by Tisbury PC, could they be funded to run extra sessions in other areas e.g. Fovant? - Motorcycle project re-launch. 				
6	Next meeting Thursday 22 nd September 7.15pm at Nadder Centre, Tisbury.				
7	Sandra reported DBS checks carried out for new youth support workers through WC recruitment.				
Recommendations to Area Board					
1	The LYN recommends to the South West Wiltshire Area Board that Tisbury Gymnastics is awarded the full amount of £3,700 from the youth budget with the condition that if regular activities are stopped within two years of the funding being awarded the equipment will revert to the ownership of Wiltshire Council.				

South West Wiltshire Area Board - Priorities and Projects 2016/17

UPDATE

Priority set	Theme	Latest update (18 July 2016)	Area Board Project?	Lead Councillor	Funding committed	Brief outline
Lack of transport to outlying villages and threat to current transport provision	Children and young people	Vehicle purchased for Zeals Youth Trust through community transport fund is now operational in the area. Seeds4Success have also been able to secure the transfer and upgrade of the old WC youth service minibus.	Youth and community transport		£20,000 (2015/16)	Funds allocated to purchase community transport vehicle(s), primarily to support the delivery of youth activities across South West Wiltshire but also for other local community needs.
Changes in youth service could result in loss of important skills, relationships and leadership	Children and young people	Local Youth Network management group established, with aim of setting priorities into the future. Maintaining contact and communication with existing youth activity providers in the community. Specific youth grant funding available through Area Board. LYN/Area Board have commissioned series of 'Anybody Can Cook' workshops across the area.	Delivery of local youth work	Cllr Wayman	£60,000 (LYN funding) (2015/16)	Funds allocated to procure 2-year service according to specification as agreed by SWW Local Youth Network Management Group. Enhanced Seeds4Success open access youth service launched in January 2016.
Explore local initiatives to tackle child poverty issues	Children and young people	Child Poverty workshop held on 11 May 2016. Looking to support local initiatives to promote healthy living and eating. Feature on HomeStart in newsletter/on blogsite and looking to raise awareness about other local schemes in the future.				

Improve the number of first aid trained people in Towns and Villages and access to lifesaving equipment such as community defibrillators.	Community safety	Public defibrillators already available in Mere. Tisbury and Wilton have explored the possibility but currently rely on first responders. Area Board project proposal funding agreed at AB meetings on 10.12.14 and 4.2.15. Encouraging parishes to be pro-active with a local plan; Tollard Royal, Dinton, Teffont amongst those who have done this.	Local first aid project	Cllr Green	£3,450 (2014/15)	Four essential first aid training sessions took place in April 2015, with over 40 attendees. Defibrillator demonstration event took place in June 2015, 24 people attended. Three further sessions in October 2015 also had over 40 attendees. Further sessions held in May 2016 with over 40 people booked on.
Development of cultural activities for young and older generations to do together instead of by specific age ranges	Culture	Youth Advisory Group previously had this as their main priority, leading to an intergenerational quiz event and cricket fun day. Community Youth Officer led on bowls initiative in summer 2015 that brought together regular club members and young people. Further initiatives being considered for when Nadder Centre opens in Tisbury.	Inter-generational quiz event	Cllr Wayman	£415 (2013/14)	Event took place at Nadder Hall, Tisbury in June 2013 bringing together mixed-age teams for a social activity.
Better promotion of culture and arts activities to communities	Culture	Salisbury Museum and CC&WWD AONB linking up re. a Beaton walking route that will be added to 'Discover Chalke Valley' website. Exhibition launched on 23 May 2014 and ran until 19 Sept 2014. Widely promoted throughout community areas. Reviews in both local and national media were very positive.	Cecil Beaton exhibition	Cllr Deane	£5,000 (2013/14)	Supporting Salisbury museum by contributing towards the cost of marketing the exhibition, in return for a specific focus on promoting tourism and supporting local businesses in the Chalke Valley and the South West Wiltshire area
		Pageant took place at Salisbury Cathedral on Monday 15 June 2015 as part of Magna Carta 800 years celebrations. Baron now on display in Wilton Community Centre.	Magna Carter celebrations	Cllr Edge	£1,000 (2014/15)	Baron and banner created to take part in community pageant, representing South West Wiltshire.

Develop apprenticeship opportunities in the area.	Economy	Advertising local apprenticeship opportunities through the three business chambers and local communities.				
Continuing support for businesses in the area	Economy	2 year funding project completed in Spring 2015. Business Chambers are able to apply for community area grants in future for suitable projects. Further support has been provided to business chambers/associations in Tisbury and Wilton.	Joint working initiative with local business chambers/ association	Cllr Wayman	£42,000 (2012/13)	Series of projects and activities delivered over a two year transitional period, after which they expect to be financially self supporting.
		Supported AONB to launch new websites, content continues to be added. Promotional campaign ongoing. www.discovernadder.org.uk and www.discoverchalkevalley.org.uk	Discover Chalke Valley and Discover Nadder	Cllr Wayman	£9,800 (2013/14)	Funding used to populate the sites which contain local walking/cycling/riding routes, details of local B&Bs, businesses, things to do etc.
		Business Incubation Units will be made available through Nadder Centre. Pricing list and the opportunity to register interest now live.				
		AONB ran an event for local food/drink producers at the Larmer Tree Gardens in April 2016. Community Engagement Manager assisted to involve local businesses.	Local food producers event	Cllr Wayman	£400 (2015/16)	Area Board agreed funding at meeting on 9.12.15 to hire venue to enable event to run in April 2016.
Focus on education in the area to develop and improve skills required for the local jobs market and attract businesses.	Economy	Provision for education (further education and adult community courses) is an option for Nadder Centre; have liaised with Yeovil/Wiltshire College about potential future delivery.				
Area Board project	Environment	Finger post renewal schemes promoted and funded by the Area Board - still funding available for 2016/17.	Finger post funding	Cllr Deane	£4,000 (2014/15) + £5,000 (2015/16)	Parish and Town Councils able to make one application in the financial year for a replacement finger post, up to £400 can be requested

Local community litter picking	Environment	Area Board provided local parishes with equipment to enable local litter picking, culminating in a 'big clean up' week/weekend across the area in 2016 linking in with 'Clean for the Queen.'	Community litter picking scheme		£2,510 (2015/16)	Funding agreed at Area Board meeting on 9.12.15. Every Parish Council able to apply for a free community litter picking kit including litter pickers, tabards and handihoops. 19 out of 38 parishes took up offer.
Keeping local facilities open to help social networks develop and to combat social isolation	Health and Wellbeing	Public Rights of Way Launch event held on 16 January 2014; 97 people attended. 'Stage 1' funding agreed by Area Board on 26 March 2014. 18 parishes have responded so far, providing an audit of local footpaths and setting local priorities. All who responded have been offered a scheme as part of Stage 1. See separate spreadsheets for progress report. Stage 2 funding agreed by the Area Board on 8.10.14, widening the types of schemes available. Currently exploring initiative with CPRE to provide signage for local circular walks.	Public Rights of Way Improvement Programme	Cllr Green	£7,500 (2013/14) + £7,500 (2014/15)	Joint initiative with Public Rights of Way team (WC) and local parishes/volunteers. To enhance the local rights of way through improving accessibility; schemes could include replacing stiles with kissing gates, new stiles, linking existing rights of way, new surfacing etc.
		Training for snow wardens and those using the tailgate spreaders took place in October 2014 to ensure pilot scheme is completely live for winter 2014. Final routes determined and salt to be delivered to agreed locations. Purchase of push-along devices complete, relevant Parish Councils have been contacted to arrange delivery. Master plan presented at Area Board meeting on 10.12.14 and will be reviewed each year.	Community Winter Weather Response Scheme	Cllr Deane	£11,894 (2013/14) + £5,000 (CATG 2014/15)	6 tailgate spreaders and 14 push-along devices to be used in a strategic way to cover all of the parishes within the Mere, Tisbury and Wilton areas that do not have their own devices and do not already have roads/areas cleared by Wiltshire Council, in order to enable people to still access services in times of bad weather.

		Area Board grant funding available and has been used to support many local facilities. Grants map available through weekly newsletter.				
Reaching out to older people who are isolated to provide community support and access to services.	Health and Wellbeing	Health Fair event took place on 8 October 2014. Special emphasis on showcasing local groups/organisations that promote social interaction and activity. Special Area Board meeting focussing on the needs of older people and carers took place on 3 June 2015.				
		Local memory groups invited to promote their work at Health Fair event. Seven new Dementia Friends completed session in Mere on 5 November 2014. Dementia Awareness presentation to businesses in Wilton took place in March 2015 and in Tisbury in May 2015, leading to ten new Dementia Friends in Tisbury. Dementia Friends session delivered to Wilton Town team in Feb 2016, leading to nine more Dementia Friends. Meetings held in Tisbury and Wilton in July 2016 to discuss roll-out of 'Safe Places' and becoming a Dementia Action Alliance.				
		Area Board in the process of appointing a Health and Wellbeing Champion (for older people and carers). Our Time project awarded community area grant of £4,500 on 23 July 2014 towards residency workshops for 65+.				
		Area Board funded project on 8 October 2014 to purchase plaques for grant recipients, to raise awareness of the grants scheme and engage more groups to come forward for funding.	Area Board plaques	Cllr Green	£2,300 (2014/15)	A supply of plaques that can be given to grant recipients, in order to provide a permanent feature that promotes the work of the board and encourages other groups to apply in future

		Digital Literacy scheme promoted and supported. Grant funding provided to enable internet provision in community buildings - South Newton Village Hall awarded £2,000 on 4 June 2014 towards digital equipment. Wilton Community Centre awarded £964 on 4 June 2014 towards wi-fi and equipment.				
Work with the council and housing associations to encourage more developments in villages per se to protect rural services that will disappear unless more people live in our villages	Housing	Area Board members holding regular briefings with Housing officers to progress new build bungalow schemes in local communities, as part of Council housing new build programme. Scheme in East Knoyle has been given planning permission, scheme in Mere set to be considered.				
Improve transportation and parking links across the community in order that people can access facilities and opportunities	Leisure	Parking has been carefully considered for new campus in Tisbury, which will include an improved leisure facility. Public transport consultation currently being held by Wiltshire Council.				See transport project in youth section.
Maintain and enhance public and community transport services especially for the elderly	Transport	Public transport consultation currently in process.				See transport project in youth section.
More innovative and sustainable forms of community transport to help people access services, activities and jobs	Our Community	Public transport consultation currently in process.				See transport project in youth section.

Nadder Centre Board meeting

Tisbury & District Sports Centre

6pm, Monday 4th July 2016

Meeting notes and actions

NCB members present: Cllr Tony Deane (TD), Cllr Bridget Wayman, David Lacey (DL), Peter Smart (PS), Richard Beattie (RB), Felicity Corp (FC), Clare Barham (CB)

Wiltshire Council Officers: Steve Harris (SH), Craig Angel (CA)

Agenda item	Notes and actions	Who?
1. Apologies	David Wood, Sally Naish, Lydia Porter, Liz Coyle-Camp, Simon Davison sent apologies.	
2. Notes/actions from previous meeting	SH advised that crockery requirements would be considered as part of the overall marketing plan/strategy for the centre. TD asked whether wine glasses will be provided and felt it was important to ensure that there is a provision for alcohol. ACTION – SH to clarify	SH
3. Build progress update	SH gave update. Target date for building handover is now Monday 1 st August. There is a risk to this due to a subcontractor going into liquidation. Rydon are directly taking on as many of the contractors as possible, engaging successfully with 16 out of 18 supply chains so far. Programme dates with G4S to commission the fire alarm system not yet agreed; until the fire system is commissioned the fire certificate cannot be issued and the build cannot be operational/open to the public. Rydon hope to confirm commissioning dates by 8 th July. All fit outs and deliveries will continue to take place as planned. It has been identified that a water tank/booster is required to increase water pressure to meet minimum requirements set by Wessex. This is not on the critical path and will not affect any opening or commissioning dates. There is no indication from Rydon that any remedial work will affect handover of the building. CB asked whether this would affect pre-school open day. SH advised no indication of this at current time. RB asked why exterior landscaping was not completed by planned handover date (4.7.16). RB asked about existing sports centre. SH advised decision not yet made, sports centre building demolition has been removed from Rydon programme but any change to the original planning application will require consent in due course. PS questioned what will happen to the old sports centre building if agreement is not reached. FC raised concern about security, because of vandalism in the past. PS asked whether details of the move-in programme to the Nadder Centre could be shared with the NCB, TD supported this request. ACTION – SH to request move-in programme to be shared with NCB.	SH
4. Business Incubation Units	SH advised that pricing list, register of interest form and marketing leaflet have been sent to those who have previously expressed an	

	<p>interest, as well as through local business chambers, community network, via social media.</p> <p>2 register of interest forms already returned.</p> <p>CA advised new processes for taking payment are being agreed. SH advised new lease agreements currently being drawn up.</p> <p>SH asked NCB members to promote locally.</p>	
5. Army Cadets	<p>SH advised of recent conversations taking place.</p> <p>Army Cadets have been told their lease at the old police station will expire in September 2016 and are looking for alternative accommodation.</p> <p>They require secure area for security cabinet and other storage. SH advised that secure corridor originally intended as police store is currently void so may be an option.</p> <p>Cadets also require rooms for activities, which can be hired.</p> <p>One activity which is very popular with the Cadets is air rifle shooting.</p> <p>TD asked for views of NCB members.</p> <p>No objections – NCB members were supportive of the Army Cadets using the building, including for air rifle shooting as long as the necessary safeguarding measures were put in place, and shooting did not take place in view of the public.</p> <p>ACTION – SH/CA to explore further.</p>	SH/CA
6. Naming of rooms	<p>SH advised that the Area Board are to nominate names for the rentable rooms at its meeting on 27th July. SH asked NCB members whether they wanted to involve the local community, targeting local groups and potentially giving a prize to eventual winners.</p> <p>NCB members felt that the value of such an approach could be affected by ill-feeling e.g. if names were not chosen.</p> <p>NCB members proposed using local parish names e.g. Fonthill, Donhead</p> <p>ACTION – Area Board members to agree names at meeting on 27th July.</p>	SH/TD
7. Café/food offering	<p>SH provided update.</p> <p>Pop up café has been offered by local resident who is interested in offering a full-time service if it can be shown to be financially viable. Initially they can only support events at weekends.</p> <p>Nadder Valley Pizzas have expressed an interest but are concerned that Tisbury is not the best location for delivery service to local area. Site visit to be arranged. BW pointed out that Tisbury presented more potential customers than currently served from Dinton.</p> <p>Local business option to provide lunch services has not been agreed at the current time.</p> <p>TD proposed that upgraded vending offer is installed initially and footfall then assessed.</p>	
8. Tisbury History Society update	<p>SH advised waiting for response to proposal submitted. SH will continue to chase.</p>	
9. Nadder Centre promotion	<p>TD asked about membership and how it will be compared for impact of moving over. CA advised latent demand figure is 360 members, started with 80 in Sept 2015, now at 140 members.</p> <p>Pre-sales campaign – customers have to sign up from mid-July up until opening in order to get free one month membership.</p> <p>TD asked if NCB can be kept up to date with figures. CA advised that this would be ok as figures are produced monthly.</p> <p>RB asked about library visits. FC advised footfall recorded in current</p>	

	<p>location.</p> <p>PS asked whether meeting latent demand figure was required in order to fund the running of the centre. CA advised that key part of aim is to increase health and fitness as well as raise income.</p> <p>CA advised recruitment to new posts has taken place. Reception will be manned by a Receptionist from 16:15 to 22:15 Monday - Friday. At other times staff from the Leisure team (red shirts) will cover reception duties. TD suggested that use of volunteers can be addressed after the initial build up period.</p> <p>SH advised an information flyer is to be produced with details of rooms and prices. CA has some discretion on prices working within the pricing policy, bearing in mind income from hire is required to make the building financially sustainable.</p> <p>Marketing leaflet will provide overview of full centre – due to be ready before 12th August (pre-school open day)</p> <p>ACTION – SH chase up re. proposal for Moviola to rent space.</p>	SH
10. Community engagement update	<p>SH advised about plans for tours for local groups/key stakeholders, followed by tea/coffee and the opportunity to ask any questions.</p> <p>ACTION – SH to contact all local groups to ask them to register interest in a tour.</p> <p>NCB members felt that it would be better to wait until all services moved in before doing this to create the best impression, so tours could take place in November according to current timetable.</p>	SH
11. AOB	<p>DL advised young people (S4S) have been constructing a large fish out of papier-mache. Suggested it could be displayed in the new centre.</p> <p>DL asked whether Tisbus could be used for transport and TD suggested this could potentially be subsidised.</p> <p>ACTION – SH to enquire what promotional funding is available.</p> <p>Alternatively may need to look at hiring vehicle for a few weeks?</p> <p>Next meeting to take place on Wednesday 10th August 2016, 6pm at Tisbury Sports Centre.</p>	SH

Report to	South West Wiltshire Area Board
Date of Meeting	27/07/2016
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Our Time Project Project Title: OUR TIME IN THE COMMUNITY - SENSES View full application	£2500.00
Applicant: West Knoyle Parish Council Project Title: West Knoyle Play Area enhancements View full application	£1618.00
Applicant: Ebbesbourne Wake village Hall Management Committee Project Title: Create all weather games area car park in Ebbesbourne Wake View full application	£2898.20
Applicant: Mere pre-school and nursery Project Title: Mere pre-school and nursery improvements View full application	£2750.00
Applicant: Mere Literary Festival Committee Project Title: A History Of Mere Literary Festival View full application	£844.00
Applicant: Compton Chamberlayne Village Hall Project Title: Compton Chamberlayne Village Hall Flat Roof Repair View full application	£909.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board](#)

[Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2016/2017 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
1988	Our Time Project	OUR TIME IN THE COMMUNITY -SENSES	£2500.00
Project Description: To Produce and deliver a series of inspiring creative and physically motivating theatre and movement workshops with the elderly communities in rural South West Wilts working around the SENSES Combating Loneliness and encouraging group			

sharing through movement and simple improvisation. Our Time Project Company has particular expertise in working with those with dementia very frail elders and those who have suffered strokes being highly qualified in mime and theatre. Demand has been voiced and the project will work with the Forum Stroke Club Wilton Chris Brown Day Centre Bowerchalke Bramley House Mere Five Courts Mere and Albany House Tisbury. Working with homes who are committed and have voiced and a need sensitively complimenting the output in Wiltshire these are homes which are not part of the sheltered scheme.

Input from Community Engagement Manager:

The Our Time Project was awarded £2,000 in March 2016 with a condition that the series of workshops be delivered specifically in Wiltshire Council sheltered schemes. The applicant has confirmed that these sessions are now arranged and is applying for funding to deliver the same sessions in local day centres and private care homes.

This is a revenue project and the applicant is not contributing 50% of the project cost so this application does not meet the community area grant criteria. The project does benefit older people, which the Area Board now receives a specific amount of funding to support.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2012	West Knoyle Parish Council	West Knoyle Play Area enhancements	£1618.00

Project Description:

The Parish Council owns a play area community field which has some children's play equipment installed. However there is no seating provision either for adults to supervise their children or for general social gatherings. During the Summer of 2015 the Parish Council was approached with a request to provide some seating areas and traditional children's swings in the play area. The village community raised £325 towards this project at a fundraising event and the Parish Council has built up a capital allocation of £1700 towards this project from the precept over a period of 2 financial years.

Input from Community Engagement Manager:

The applicant reports that the village play area is used by children but also by the community as a whole as a gathering place or a facility in which to hold events and activities.

This is a capital project and the applicant has committed to paying 50% of the project cost, meeting the community area grant criteria.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1955	Ebbesbourne Wake	Create all weather games	£2898.20

	village Hall Management Committee	area car park in Ebbesbourne Wake	
<p>Project Description: Unfortunately the village sports field is prone to flooding. By resurfacing the village hall car park which is much needed to a high standard we can create an area for Basketball Netball we already have the stands as well as the only flat area in the village where children can learn to bicycle. Currently it is pot holed.</p> <p>Input from Community Engagement Manager: The applicant reports that the main beneficiaries will be those seeking winter exercise, particularly the local young people. This is a capital project and the applicant has committed to paying 50% of the project cost, meeting the community area grant criteria.</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
1893	Mere pre-school and nursery	Mere pre-school and nursery improvements	£2750.00
<p>Project Description: We aim to update the pre-schools interior and replace old and dated furniture and replace existing areas with more appropriate child friendly equipment and make improvements to the general setting.</p> <p>Input from Community Engagement Manager: The applicant reports that as a charity they work hard to maintain the pre-school and would like the opportunity for this project to be supported in order to improve the setting for the future generations. This is a capital project and the applicant has committed to paying 50% of the project cost, meeting the community area grant criteria.</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
1969	Mere Literary Festival Committee	A History Of Mere Literary Festival	£844.00
<p>Project Description: To produce a book illustrating the history of Mere Literary Festival which as well as raising funds for the local Link Scheme has contributed to the cultural life of the community over two decades.</p> <p>Input from Community Engagement Manager: The applicant reports that 100 books will be published initially. The books will be on sale and any profit will be given to support the Mere and District Link scheme, which is the main focus of any profit of the Mere Literary Festival. Initially the plan is to launch the book on Sunday 16th October at the awards ceremony. The Committee will be negotiating with both the library service and museum to promote</p>			

the book.
 This is a capital project and meets the community area grant criteria.

Proposal
 That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2005	Compton Chamberlayne Village Hall	Compton Chamberlayne Village Hall Flat Roof Repair	£909.00

Project Description:
 To repair the flat roof section of Compton Chamberlayne Village Hall. The hall is an old recreation hut dating from WW1 with a largely pitched roof. A flat roof extension built in 1970s housing our toilets disabled toilet and fire exit has recently started to leak badly with water pooling on the floor inside. Investigation has revealed that the existing bitumen felt roof is at the end of its life and the whole area 6m x 2.6m needs replacing. Volunteers have effected a temporary repair but we need a permanent solution as soon as possible.

Input from Community Engagement Manager:
 The applicant reports that the village hall is well situated in the centre of the village and is the main focal point for community activities. The applicant is also saving for other required expenditure on the hall; for example, the old pitched roof covering the main part of the hall has less than 5 years life remaining and will be a major expenditure. The Parish Meeting has recently donated £100 to the village hall. This is a capital project and the applicant has committed to paying 50% of the project cost, meeting the community area grant criteria.

Proposal
 That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author:
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Report to	South West Wiltshire Area Board
Date of Meeting	27/7/2016
Title of Report	Update on project funding

Finger Post Project Funding:

South West Wiltshire Area Board ring-fenced £5,000 on 23/3/16 for its Finger Post Funding Scheme ([see item 13](#)).

All awards are subject to a photograph of the existing finger post and a quote for the work to be done being provided by the applicant.

At the time of writing this report there is £1,800 remaining within the scheme allocation.

Applications received for consideration at this meeting are detailed below:

Applicant	Amount requested
Sedgehill & Semley Parish Council	£400

No unpublished documents have been relied upon in the preparation of this report

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